

## Terms and Conditions for Holding IFAC Events in the UK

Organisers of IFAC events in the UK are required to meet certain terms and conditions. To avoid any misunderstandings, UKACC requires that written acceptance of these is received before a bid to IFAC will be approved.

These are as follows:

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- A member of the UKACC Executive Committee must be appointed to serve on the National Organising Committee of the event to ensure effective two way reporting.
  - The organisers must accept full financial responsibility for the event so that neither IFAC nor UKACC incurs any financial liability.
  - The organisers shall undertake to pay UKACC, within three months of the event, 5% of the registration fees received. This enables UKACC to pay the annual subscription levied by IFAC on its National Member Organisations.
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If you have any queries about these conditions, please contact the UKACC Secretary  
**Alison Hardy: Tel: +44 (0)1438 765632 Email: [ahardy@iee.org.uk](mailto:ahardy@iee.org.uk)**

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Event Name:	
Date of Event:	Contact Name:
Tel:	Email:

I confirm on behalf of the organisers that I have read, understood and accept the conditions above:

Signed: .....

Date: .....

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